

SUBSISTENCE ALLOWANCES

The following subsistence allowances shall be payable to Members of Tynwald, Officials, members of the Isle of Man Civil Service and such other persons as the Treasury may direct, in respect of absence on official business commencing on or after the 1st January 1990.

Absence From the Isle of Man

1. (1) Subject to the following provisions, in respect of absence from the Isle of Man a daily allowance shall be payable as follows: -

Period of Absence	Higher Rate	Lower Rate	Maximum Supplement
Not exceeding 7 days	£98.00	£60.00	£27.00
Exceeding 7 days but not exceeding 21 days - for the first 14 days thereafter	£87.00 £70.00	£50.00 £30.00	£20.00 £14.00
Exceeding 21 days but not exceeding 30 days	£70.00	£30.00	£14.00
Exceeding 30 days	£42.50	£20.00	£5.20

- (2) The higher rate applies in respect of time spent in any one place in London, Dublin or anywhere outside the United Kingdom, the Channel Islands and the Republic of Ireland; otherwise the lower rate applies. For this purpose "London" means any place within 4 miles of Charing Cross and any hotel at Heathrow or Gatwick Airport.
- (3) Where the lower rate applies but the actual expenses incurred exceed the lower rate, the difference shall be payable up to the maximum supplement, subject to proof of the claim being made to the Head of the Department of receipted accounts in respect of accommodation and meals and any other major item in a claim.
- (4) If the total of the daily allowances applicable to a period exceeding 7 days would be less than the total of the daily allowances applicable to a period of 7 days, then the latter total shall apply; and similarly in respect of a period exceeding 21 days or 30 days.
- (5) The daily allowance shall be reduced by the following amount in respect of any meal provided free of charge by a public authority during the period to which the claim relates: -

Luncheon	£8.40
Dinner	£9.70

- (6) Where the claimant returns to the Isle of Man on the day of departure, an allowance of £19.80 only shall be payable.
- (7) The day on which the claimant returns to the Isle of Man shall not count for the purposes of this paragraph unless the time of arrival is after 12 noon, in which case the daily allowance in respect of that day shall be £19.80.
- (8) In relation to attendance by ordinary members and officers of the Isle of Man branch of the Commonwealth Parliamentary Association at meetings of the Association outside the Isle of Man, at which accommodation is provided free of charge, a daily allowance of £37.30 shall be payable.
- (9) When a period of absence is for the purpose of attending a training course or conference, etc., where food and accommodation are provided free of charge, a daily allowance of £13.10 shall be payable.
- (10) Where, in exceptional circumstances, visits outside the United Kingdom, Channel Islands and the Republic of Ireland incur expenses in excess of the specified rates, actual expenses incurred could be reimbursed subject to the prior approval of the Treasury.

Absence Within the Isle of Man

2. (1) In respect of absence of Officials and members of the Isle of Man Civil Service on duty within the Isle of Man, an allowance shall be payable as follows: -

Period of Absence	Amount
Exceeding 5 hours but not exceeding 10 hours	£3.35
Exceeding 10 hours	£7.90

- (2) An allowance shall not be payable under this paragraph -
 - (a) if the claimant takes his meal at home, or
 - (b) if the place visited is 5 miles or less, by the most direct route, from the claimant's usual place of duty.

Claims

3. No allowance in excess of the specified rate shall be payable without the prior approval of the Treasury.

Exceptions

4. This Circular does not apply to persons employed by the Department of Tourism and Transport as travelling representatives.

Made this day 20th December 1989

A handwritten signature in dark ink, consisting of a series of connected loops and a final horizontal stroke that tapers to a point on the right.

Minister for the Treasury

This circular was approved by Tynwald on the 16th January, 1990

EXPLANATORY NOTE

This Circular sets out revised rates of subsistence allowances in respect of absences on official business and replaces the previous subsistence allowance circular which was approved by Tynwald on the 27th April 1988. This circular provides for a higher and lower rate, the higher rate applying to London, Dublin or anywhere outside the U.K., Channel Islands and the Republic of Ireland, otherwise the lower rate applies. Where actual expenses incurred exceed the lower rate a supplement up to the maximum supplement shown shall be payable to meet the actual expenses incurred, provided evidence of expenses can be produced. Provision has also been made when actual expenses incurred on visits outside the U.K., Channel Islands and the Republic of Ireland exceed the specified rates could, subject to prior Treasury approval, be reimbursed.