

ISLE OF MAN CIVIL SERVICE

REVISION OF SALARY SCALES

His Excellency the Lieutenant Governor on the recommendation of the Joint Whitley Council for the Isle of Man Public Service has approved of the following revisions:-

Part I - Clerical Division

1. Salaries and Grading.

With effect from the 1st day of May 1961, the salaries, age points (if any) and grades set out in columns 4, 5 and 6 of Appendix I to this Circular shall be substituted for the existing salaries, age points (if any) and grades set out in columns 1, 2 and 3 of that Appendix.

2. Assimilation to the new scales.

Normal assimilation rules shall apply, except that an officer new on an off-scale point shall assimilate to the new scale from the next scale point above on the old scale.

3. Personal Scales, Gradings and Allowance.

Pending review -

- (a) The Chief Clerk, Rolls Office, The Registrar of Deeds and the Manager Employment Division shall be graded Administrative Officers Grade II with the salaries indicated in Appendix I personal to the present holders of these offices; and
- (b) The responsibility allowance at present payable to the Deputy Registrar of Deeds will continue to be payable to the present holder of the office only on a personal basis for so long as he shall continue to hold that post with the grading of Clerical Officer.

4. Transfer.

The post of Assessor of Income Tax is transferred to the Professional Division (see Part III).

5. Incremental Dates.

With effect from 1st May, 1961, the incremental date for all officers shall be the first day of April.

New entrants to a grade shall have an increment on the first day of April next after the completion of six months' service in the grade.

Where an existing officer's incremental date is not the 1st April and he is not at the maximum of his salary scale, assimilation to the new incremental date shall be made in conformity with the following formula:

- (i) Where the present incremental date or the anniversary of an officer's birthday fell between the first day of April 1961 and the 30th day of September, 1961, it shall be deemed to have fallen on the first day of April, 1961.
- (ii) Where the present incremental date or the anniversary of an officer's birthday falls between the first day of October 1961 and the 31st day of March, 1962, it shall be deemed not to occur until the first day of April, 1962.

Part II - Technical and Non-Clerical Division

1. Salaries.

With effect from the 1st day of May 1961 the salaries set out in column 5 of Appendix II to this Circular shall be substituted for the existing salaries set out in column 3 of that Appendix.

2. Assimilation to the new scales.

Normal assimilation rules shall apply.

Part III - Professional Division

1. Salaries.

(a) With effect from the 1st day of May 1961 the salary scale set out in column 4 of Part I of Appendix III to this Circular shall be substituted for the existing salary scale set out in column 3 of Part I of that Appendix. Normal assimilation rules shall apply.

(b) The current salary scales of other officers in the Professional Division are set out in column 3 of Part II of Appendix III to this Circular and will continue to be paid.

2. Assessor of Income Tax

The holder of the post of Assessor of Income Tax must possess an approved professional qualification. Approved qualifications will include membership of any of the following bodies: Institute of Chartered Accountants, Association of Certified and Corporate Accountants, Corporation of Secretaries, Chartered Institute of Secretaries, Institute of Municipal Treasurers and Accountants, and any other qualification to be approved for the purpose by the Governor.

Part IV - General

1. Revocations.

Paragraph 1 and the Schedule to Government Circular 38/60 shall cease to have effect.

2. This Circular has been agreed with the Staff Side of the Whitley Council for the Isle of Man Public Service.

3. Enquiries relating to the matters set out in this Circular should be addressed to Mr. T. Kelly, Finance Dept., Douglas 447 Extension 40.

By Order

E.R. St. A. Davies,

Government Secretary.

Government Office,
Isle of Man.

March 1962.

APPENDIX - CLERICAL DIVISION

Existing			Revised			Notes
Grade	Salary Scale (£ p.a.)	Age Points (if any)	Grade	Salary Scale (£ p.a.)	Age Points (if any)	
Column 1	2	3	4	5	6	7
Assistant Government Secretary	1292½ 1331 1369½ 1408 1446½ 1485		Named Posts (Assistant Government Secretary)	1508 1560 1638 1716 1794 1872 1976		
Administrator	1155 1193½ 1232 1270½ 1309 1347½		Administrative Officer Grade I	1378 1430 1482 1534 1612 1654 1716		
Chief Clerk Rolls Office	Maximum 1182½		Administrative Officer Grade II (Personal)	(1482+55) 1537		
Registrar of Deeds	Maximum 1155		Administrative Officer Grade II (Personal)	(1482+27½) 1509½		
Chief Clerks and Secretaries	1017½ 1045 1072½ 1100 1127½		Administrative Officer Grade II	1222 1269 1316 1362 1409 1430 1482		
Manager Employment Exchange	1069. 4. 0. Flat		Administrative Officer Grade II (Personal)	1424		
Principal Clerk	902 924 946 968 990 1012		Executive Officer Grade I	983 1019 1056 1092 1128 1154 1222		
Principal Clerk Grade II	836 858 880 891		Executive Officer Grade II	874 910 946 983 1019 1056		

Existing

Revised

Grade	Salary Scale (£ p.a.)	Age Points (if any)	Grade	Salary Scale (£ p.a.)	Age Points (if any)	Notes
Column 1	2	3	4	5	6	7
Higher Clerical Officer	220	16	Clerical Officer	294	16	
	247½	17		332	17	
	275	18	(Existing Higher Clerical Officers to retain title)	375	18	
Clerical Officer	302½	19		418	19	
	341	20		461	20	
	368½	21		498	21	
	396	22		525	22	(1)
	423½	23		551	23	
	440	24		578	24	
	467½	25		605	25	
	495	(26)		627	(26)	
	522½	(27)		648	(27)	(2)
	550	(28)		670	(28)	
	572	(29)		691	(29)	
	594	(30)		718	(30)	
	616	(31)		739	(31)	
	638	(32)		760	(32)	
	660	(33)		782	(33)	
	682	(34)		804	(34)	
	704	(35)		820	(35)	
	726	(36)		(837)	(36)	
	748	(37)		(874)	(37)	
	770	(38)		(874)	(38)	
	797½	(39)		(874)	(39)	
	825	(40)		(874)	(40)	
Senior Female Officer	572		Female Officer Grade I	691		
	594			718		
	616			739		
	638			760		
	660			782		
				804		
				820		
Female Officer	203½	16	Female Officer Grade II	294	16	
	220	17		332	17	
	247½	18		375	18	
	275	19		418	19	
	302½	20		461	20	
	330	21		498	21	
	357½	22		525	22	
	385	23		551	23	(3)
	412½	24		578	24	
	440	25		605	25	
	462			627		
	484			648		
	506			670		
	528			691		
	550			(691)		
	561			(691)		

Existing

Revised

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Grade	Salary Scale (£ p.a.)	Age Points (if any)	Grade	Salary Scale (£ p.a.)	Age Points (if any)	Notes
Column 1	2	3	4	5	6	
Unestablished Male Clerical Officer	188. 9. 0 224. 10. 8. 256. 9. 9. 288. 13. 1. 320. 16. 6. 360. 12. 0. 381. 0. 8. 409. 1. 6. 436. 17. 11. 464. 18. 8. 484. 0. 5. 497. 2. 1. 512. 19. 5. 529. 9. 10. 545. 7. 2. 560. 15. 10. 576. 8. 10.	16 17 18 19 20 21 22 23 24 25	Unestablished Male Officer	294 332 375 418 461 498 525 551 578 605 627 648 670 691 (691) (691) (691)	16 17 18 19 20 21 22 23 24 25	
Unestablished Female Clerical Officer	(per week) 3. 6. 0. 3. 12. 3. 4. 6. 1.	15 16 17	Unestablished Female Officer	(per week) 4. 5. 6. 4. 8. 6. 4. 18. 0.	15 16 17	
Unestablished Shorthand Typist	4. 15. 3. 5. 4. 6. 5. 9. 1. 5. 16. 9. 6. 1. 4. 6. 9. 0. 6. 15. 3. 7. 1. 4. 7. 6. 0. 7. 10. 6. 7. 15. 2. 7. 19. 8. 8. 5. 11. 8. 10. 8. 8. 15. 2.	18 19 20 21 22 23 24 25		5. 13. 6. 6. 7. 0. 7. 1. 6. 7. 12. 0. 8. 1. 0. 8. 7. 6. 8. 16. 0. 9. 2. 0. 9. 8. 0. 9. 14. 6. 10. 3. 0. 10. 10. 0. 10. 13. 0. 10. 13. 0. 10. 13. 0.	18 19 20 21 22 23 24 25	
Unestablished Assistant Female Officer	(per week) 2. 18. 5. 3. 4. 5. 3. 15. 3. 4. 4. 5. 4. 12. 3. 4. 16. 8. 5. 4. 6. 5. 9. 1. 5. 16. 10. 6. 2. 11. 6. 9. 0. 6. 13. 8. 6. 18. 3. 7. 2. 10. 7. 7. 7.	15 16 17 18 19 20 21 22 23 24 25	Unestablished Assistant Female Officer	(per week) 3. 19. 0. 4. 3. 0. 4. 11. 6. 5. 6. 0. 6. 1. 6. 6. 13. 0. 7. 2. 6. 7. 12. 0. 8. 0. 0. 8. 6. 6. 8. 10. 6. 8. 18. 0. 9. 2. 0. 9. 8. 0. 9. 13. 6.	15 16 17 18 19 20 21 22 23 24 25	

APPENDIX II

Technical & Non-Clerical Division

1.	2.	3.	4.	5.	6.
Board	Post	Existing Salary Scale (£ p.a.)	Age Points (if any)	Revised Salary Scale (£ p.a.)	Notes
Board of Agriculture	Artificial Inseminator	572		(per week) 8. 13. 0. 10. 14. 0. 10. 19. 6. 11. 4. 6. 11. 10. 0. 11. 15. 0. 12. 0. 0. 12. 5. 0. 12. 10. 0. 12. 15. 0.	(24)
	Field Officer	495 522½ 550 572 594 616 638 660	18 19 20 21 22 23 24 25 (or over)	458 504 551 598 645 692 728 764 801 837	(10)
	Milk Recorder	572		598	
Airports Board	Airport Control & Operations Officer	1292½ 1331 1369½ 1408 1446½ 1485		1550 1602 1648 1700 1752 1810	
	Senior Air Traffic Control Officer	1171½ 1199 1226½ 1254 1281½		1414 1456 1498 1539	
	Air Traffic Control Officer III	814 841½ 869 896½ 924 951½ 979 1006½ 1034 1061½ 1089 1116½ 1144 1171½	23 24 25 26 27 28 29 30 (or over)	832 910 988 1030 1071 1113 1165 1206 1248 1290 1331 1373 1414	(10)

Appendix II (continued)

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1.

2.

3.

4.

5.

6.

Board	Post	Existing Salary Scale (& p.a.)	Age Points (if any)	Revised Salary Scale (& p.a.)	Notes
Airports Board	Air Traffic Control Assistant	583 605 627 649 671 693 715	18 19 20 21 22 23 24 25 (or over)	484 510 536 562 588 614 640 666 697 728 749 770 790 811 832 853	(10)
	Fire Officer	605 627 649 660		750 775 800 825 850	
	Deputy Fire Officer	605 627 649		750 775 800 825	
	Teleprinter Operator	203½ 220 247½ 275 302½ 330 357½ 385 412½ 440 PB 462 484 506 528 550 561	16 17 18 19 20 21 22 23 24 25 (or over)	294 332 375 418 461 498 525 551 578 605 PB 627 648 670 691	(25)
	Airport Engineer	1292½ 1331 1369½ 1408 1446½ 1485		1550 1602 1648 1700 1752	
	Deputy Engineer	850 875 900 925 950		1015 - 1090	

1.	2.	3.	4.	5.	6.
Board	Post	Existing Salary Scale (£ p.a.)	Age Points (if any)	Revised Salary Scale (£ p.a.)	Notes
Airports Board	Airport Foreman	660 682 704 715		685 710 735 760 785 805	
Civil Defence	Civil Defence Officer	814 836 858 880 902 924 946 968 990 1012		960 990 1020 1055 1095 1140	
	Assistant Civil Defence Officer	665½ 698½ 731½ 764½ 797½		815 845 875 905 935 960	
	Storekeeper Instructor	577½ 605 632½ 660 687½ 715		645 675 710 745 780 815	
Forestry Board	Head Forester	814 836 858 880 902 924 946 968 990 1012	plus house	Flat Rate 1102. 12. 0. per annum plus house	
	Assistant Forester	495 522½ 550 572 594 616 638 660 PB 682 704 726 748 770 797½ 825		£639. 12. 0.- £1008. 16. 0.	

1.	2.	3.	4.	5.	6.
Board	Post	Existing Salary Scale (£ p.a.)	Age Points (if any)	Revised Salary Scale (£ p.a.)	Notes
Harbour Board	Harbour Master Douglas	995½		1175	
	Chief Assistant	801. 18. 0.		975	
	2nd Assistant	753. 10. 0.		925	
	3rd Assistant	727. 2. 0.		905	* (11)
	Boat Insp./Asst. H'master	699. 12. 0.		845	
	Harbour Master Ramsey	*722. 14. 0.		925 =	= (12)
	Asst. H'master Ramsey	669. 18. 0.		825	
	Harbour Master Peel	*680. 18. 0.		850 =	
	Harbour Master Port Erin & Port St. Mary	*624. 16. 0.		850 =	
	Harbour Master Laxey	*610. 10. 0.		*675	
Chief Electrical Technician	713. 18. 0.		806		
	Assistant Harbour Engineer	814 836 858 880 902 924 946 968 990 1012		960 990 1020 1055 1095 1140	
	Engineering Assistant	550 572 594 616 638 660 682 704 726 748 770		645 675 710 745 780 815	
	Works Superintendent	852½		815 845 875 905 935 960	(13)
Highway and Transport Board	Divisional Surveyor	847		960	
		880		990	
		913		1020	
		946		1055	
		979		1095	
		990		1140	
	Assistant Surveyor	594 616 638 660 682 704 PB 726 748 770 * 797½		745 780 815 845 875 905 935	*(14)
		825			

APPENDIX II (continued)

1. 2. 3. 4. 5. 6.

Board	Post	Existing Salary Scale (£ p.a.)	Age Points (if any)	Revised Salary Scale (£ p.a.)	Notes
Highway and Transport Board	Assistant Land Drainage Engineer	594 616 638 660 682 <u>704</u> PB 726 748 770 * 797½ 825		780 815 845 875 905 935 960 990 1020 1055	*(14)
	Chief P.S.V. Examiner &c.	726 759 792 825 858 891 924 957		988 1024 1056 1087 1128	(15)
	P.S.V. & Driving Test Examiner	495 522½ 550 572 594 616 638 660 682 704 726 748 <u>770</u> PB 797½ 825	26 27 28	827 858 884 910 936 967 988	(16)
	Assistant Examiner	(per week) 13. 4. 0.		(per week) 14. 10. 0.	(17)
	Quarry Manager	770 797½ 825		815 845 875 905 935 960	(13)
Local Government Board	Inspector	836 858 880 902 924 946 968 990 1012 1034		960 990 1020 1055 1095 1140	

APPENDIX II (continued)

1.	2.	3.	4.	5.	6.
Board	Post	Existing Salary Scale (£ p.a.)	Age Points (if any)	Revised Salary Scale (£ p.a.)	Notes
Local Government Board	Assistant Inspector	572 594 616 638 660 682 704 726 748 770 792 814		745 780 815 845 875 905 935 960	
	Rodent Destruction Officer	440 467½ 495 522½ 550 572 594		520 555 590 630 660 690	
	Mechanic & Drainage Officer	550 572 594 616 638 660 682 704 726 748 770		645 675 710 745 780 815 845 875 905	
	Architectural Assistant	660 682 704 726 748 770 797½ 825 852½		815 845 875 905 935 960	(18)
	Building Surveyor	660 682 704 726 748 770 797½ 825		710 745 780 815 845 875 905	
	Clerk of Works	(Per week) 15. 0. 0.		(Per week) 16. 0. 0.	
	Junior Technical Assistant	(Per week) 4. 19. 0.		(Per week) 5. 10. 0.	

1.	2.	3.	4.	5.	6.
Board	Post	Existing Salary Scale (£ p.a.)	Age Points (if any)	Revised Salary Scale (£ p.a.)	Notes
Local Government Board	Fire Service Mtnce. Storekeeper	522½ 550 572 594		625 645 665 685 710	
Meat Graders Dept.	Meat Grader	1160½ 1193½ 1226½ 1270½ 1314½ 1347½		1222 1269 1316 1362 1409 1430	(19)
	Grader/Checkweighman	407 434½ 467½ 495 522½ 550 583 610½ 638 PB 671 704 737 770		458 504 551 598 645 692 728 764 801 837 QB 874 910 946 983	
Photostat	Operator	522½ 539 555½ 572 586. 6. 0.		(per week) 12. 2. 6. 12.10. 6. 13. 0. 0. 13. 8. 6. 13.16. 6.	
	Assistant Operator	220 247½ 275 302½ 341 368½ 396 423½ 440 467½ 495		(per week) 10. 1. 0. 10. 9. 0. 10.16. 6. 11. 4. 0. 11.11. 6.	
Prison	Gaoler	682 704 726 748 770 797½ 825		(per week) 17. 6. 0. 17.16. 0. 18. 7. 0. 18.18. 0. 19. 9. 6.	(20)

1.	2.	3.	4.	5.	6.
Board	Post	Existing Salary Scale (£ p.a.)	Age Points (if any)	Revised Salary Scale (£ p.a.)	Notes
Prison	Chief Warder	594		(per week) 14. 1. 0.	(20)
		616		14. 9. 0.	
		638		14. 17. 6.	
		660		15. 2. 6.	
		682		16. 15. 6.	
	Warders Matron	457½		10. 16. 0.	(20)
		495		11. 18. 6.	
		522½		12. 6. 6.	
		550		12. 15. 0.	
		572		13. 3. 6.	
		594		13. 12. 0.	
Public Analyst	Laboratory Assistant	220			(21)
		247½			
		275	18	458	
		302½	19	504	
		341	20	551	
		368½	21	598	
		396	22	645	
		423½	23	692	
		440	24	728	
		467½	25	764	
		495	26	801 QB	
		522½		837	
		550		874	
572		910			
594		946			
616		983			
638					
660					
Weights and Measures	Inspector	550		645	
		572		675	
		594		710	
		616		745	
		638		780	
		660		815	
		682			
		704			
726					
Water Board	Filter Plant Attendant	528		555	(22)
		550		580	
		572		600	
		583		625	
	Waste & Fittings Inspector	550		625	(22)
		572		645	
		594		665	
		616		685	
		638			
	District Inspector	550		625	(22)
		572		645	
		594		665	
		616		685	
		638			

Board	Post	Existing Salary Scale (£ p.a.)	Age Points (if any)	Revised Salary Scale (£ p.a.)	Notes
Water Board	District Foreman	517 539 561 583 605		590 600 625 645 655	(22)
	Engineering Assistant	550 572 594 616 638 660 682 704 726 748 770		645 675 710 745 780 815 845 875	
	Junior Assistant/ Draughtsman	220 247½ 275 302½ 341 368½ 396 423½ 440 467½ 495 522½ 550 572 594 616 638 660		760 785 805 825	
	Motor Engineer/ Storeman	550 572 594 616 638		685 710 735 760	
Mans Museum	Technical Assistant	671 704 737 770 803 836		671 704 737 770 803 836	

APPENDIX III

Professional Division

Part I

Department 1	Grade or Post 2	Existing Salary Scale (£ p.a.) 3	Revised Salary Scale (£ p.a.) 4	Notes 5
Income Tax Assessment Officer	Assessor	1292 $\frac{1}{2}$ 1331 1369 $\frac{1}{2}$ 1408 1446 $\frac{1}{2}$ 1485	1508 1560 1638 1716 1794 1872 1976	

Part II

Department or Board 1	Grade or Post 2	Existing Salary Scale (£ p.a.) 3	Notes 4
Local Government Board	Architect & Planning Officer	1500 1560 1620 1680 1740 1800	
	Assistant Architect	835 875 915 955 1000 1040 1080 1120	
Highway and Transport Board	Surveyor General	1500 1560 1620 1680 1740 1800	
	Chief Engineer	1300 1350 1400 1450 1500 1550	

APPENDIX III Part II (continued)

Department or Board	Grade or Post	Existing Salary Scale (£ p.a.)	Notes
Board of Agriculture & Fisheries	Government Veterinary Officer	1560 1620 1680 1740 1800 1860 1920	
	Assistant Veterinary Officer	900 940 980 1020 1060 1100 1140 1180 1220 1260 1300 1340 1380 1420 1460 1500 1540 1580	
	Agricultural Organiser	1300 1350 1400 1450 1500 1550	
Harbour Board	Harbour Engineer	1500 1560 1620 1680 1740 1800	
Government Office	Public Analyst	1350 1410 1470 1530 1590 1650	

Notes.

1. Proficiency Bar at £691 p.a.
2. Normal Maximum £820 p.a.
3. Proficiency Bar at £605 p.a.

10. Age points apply to Revised Scale only.
11. Plus House.
12. Rent of house £75 p.a.
13. Present holder to assimilate at £905 p.a. point.
14. Proficiency Bar for present holder.
15. Existing scale inclusive of fees. Revised Scale plus £104 p.a. for extra duties including police work.
16. Revised Scale plus £26 p.a. for extra duties including police work.
17. When so engaged.
18. Holder to have passed the F.R.I.B.A. Intermediate Examination.
19. Both scales plus £110 p.a. to present holder whilst unestablished.
20. Both scales plus £27. 10. 0. p.a. hard lying allowance.
21. Qualification Bar - 2 G.C.E. passes at "A" level in Mathematics and/or scientific subjects approved by the Public Analyst.
22. To be paid overtime at Government rates for hours worked in excess of 44 per week, subject to the additional work being approved by the Board either in advance or in arrears.
- 23.
24. Full Revised Scale as follows :-

On appointment and during training up to approval	£ 8. 13. 0.
1st year following date of approval	£10. 14. 0.
2nd year " " " "	£10. 19. 6.
3rd year " " " "	£11. 4. 6.
4th year " " " "	£11. 10. 0.
5th year " " " "	£11. 15. 0.
6th year " " " "	£12. 0. 0.
7th year " " " "	£12. 5. 0.
8th year " " " "	£12. 10. 0.
9th year " " " "	£12. 15. 0.

25. For Established officers the Revised Scale is :-

£294 - £605 (P.B.) - £691

For Unestablished officers the Revised Scale is :-

£4. 5. 6. per week at age 15 to
£9. 2. 0. per week at age 25 to
£10. 13. 0. per week Maximum.