

Government Circular No. 24/60.

Government Office Ref. No. A1015/3.

# Training Allowances Scheme

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I, Ronald Herbert Garvey, K.C.M.G., K.C.V.O., M.B.E., Lieutenant Governor of the Isle of Man, do hereby determine that allowances on the undermentioned scales shall be payable until further notice, under the provisions of the Training Allowances Scheme (Government Circular No. 23/60).

Date : 19th April, 1960.

Signed : R. H. GARVEY.

**PRICE : 6d.**

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## **I. FARES.**

A free fare by the cheapest route (steerage boat and 2nd class rail) for the first journey to take up employment or training.

## **II. MAINTENANCE ALLOWANCES.**

A weekly maintenance allowance which, after taking into account wages and employers' and parents' contributions on the one side, and expenses within allowable limits for board and lodging, mid-day meals, and laundry on the other, will leave the trainee with a balance of twelve shillings and sixpence per week at the age of fifteen years, seventeen shillings per week at the age of sixteen years, and twenty-two shillings and sixpence per week at the age of seventeen years and over.

(a) (i) Parents will be required to contribute the following sum based on their annual income :—

Annual Income	Weekly Contribution
£	s. d.
Under 526	Nil
526 — 550	2 0
551 — 575	4 0
576 — 600	6 0
601 — 625	8 0
626 — 650	10 0
651 — 675	11 6
676 — 700	13 0
701 — 725	14 6
726 — 750	16 0
751 — 775	17 6
776 — 800	19 0
801 — 825	20 0
826 — 850	22 0
851 — 875	24 0
876 — 900	26 0
901 — 925	28 0
926 — 950	30 0
951 — 975	32 0
976 — 1,000	34 0
1,001 — 1,025	36 0
1,026 — 1,050	38 0
1,051 — 1,075	40 0
1,076 — 1,100	42 6
1,101 — 1,125	45 0
1,126 — 1,150	47 6
1,151 — 1,175	50 0
1,176 — 1,200	52 6
1,201 — 1,225	55 0
1,226 — 1,250	57 6
1,251 — 1,275	60 0

Where the annual income, calculated as in paragraphs (ii) and (iii) exceeds £1,275, training allowances would not normally be payable, but special consideration may be given in such cases in which event the parents' weekly contribution would be calculated pro rata.

(ii) Annual income for the purpose of assessing the weekly contribution will be the total annual income from all sources, less any deductions in accordance with paragraph (iii) below. Annual income shall include wife's income, commission, overtime, value of free quarters, meals &c., value of owner-occupied house, family allowances, unemployment and sickness benefit &c (but not disability pension).

Normally the income received during the preceding financial year is the figure used for calculating the weekly contribution, but in special circumstances the current income figure may be used if available.

(iii) The following deductions will be made from annual income :—

- (1) £170 in respect of each wholly dependent child other than the trainee who is the subject of the application ;

- (2) The amount of school fees and other educational expenses, subject to a maximum of £180 in respect of any child ;
- (3) The cost of university education or professional training, subject to a maximum of £350 in respect of any child ;
- (4) Superannuation and life insurance premiums up to a total of 10 per cent of earned income ; and
- (5) An allowance for mortgage interest and ground rent in respect of a house used by the parents as a residence up to the amount of the annual value for rating purposes.

(b) The allowable limits for expenses will be :

- (1) Board and lodging exclusive of mid-day meals Monday to Friday, and laundry—actual cost subject to a maximum of seventy shillings per week ;
- (2) Mid-day meals Monday to Friday—actual cost or ten shillings per week whichever is the less ;
- (3) Laundry—actual cost or five shillings per week whichever is the less ;
- (4) Where board and lodging includes all mid-day meals and/or laundry—actual cost subject to a maximum of seventy shillings per week plus the allowances for mid-day meals and/or laundry referred to in (2) and (3) above.

### **III. DAILY TRAVEL.**

Where the trainee has to lodge more than two miles by the shortest ordinary route from the place of employment, he will be paid the actual cost of fares necessarily incurred in travelling between lodgings and the place of employment, provided that such fares are not paid or are not due to be paid by the employer under industrial rules relating to fares and travel allowances and provided that free transport is not supplied by the employer.

### **IV. SPECIAL AND EMERGENCY ALLOWANCES.**

#### **(1) PRELIMINARY INTERVIEW.**

Where a young person is required to attend a preliminary interview with a view to entry into training under the provisions of the scheme and the prospective employer is unwilling to meet the cost of such interview, the Manager of the Employment Exchange may pay the cost of one return fare by the cheapest route plus a subsistence allowance of thirty shillings per night for a maximum of two overnights stay, provided that the interview is essential and is arranged by the Manager of the Employment Exchange.

**(2) WAITING PERIOD FOR THE FIRST WEEK'S WAGES.**

A special grant may be made for one week only consisting of the usual week's personal allowance plus the actual cost of board and lodging, mid-day meals, laundry and daily travel, if any, but not exceeding the amounts authorised under paragraphs II and III.

**(3) HOLIDAY VISITS HOME.**

A holiday travel warrant may be issued at a cost of 7/6d. to a trainee for a return journey to his home by the cheapest route, provided that the trainee is under the age of eighteen years, or, if the trainee has attained the age of eighteen years, for such period as he continues to receive weekly maintenance allowances under the scheme.

A trainee may receive not more than :—

- (a) three holiday warrants in any calendar year ;
- (b) two such warrants in any period of six months.

**(4) ABSENCE FROM WORK BUT NOT FROM AREA.**

If the trainee is absent otherwise than through sickness for a period of a week or less for causes outside his control and remains in his lodgings, payment of allowances should be continued subject to adjustment in respect of any appreciable saving in daily fare and of National Insurance benefit received. If he stays away from work without good cause, the Manager of the Employment Exchange may, at his discretion and pending the decision of the Employment Advisory Committee, continue to pay the minimum sum required for the expense of lodgings.

**(5) ABSENCE FROM WORK AND FROM AREA.**

Where the trainee is absent from the training area, for reasons other than sickness, in circumstances which do not involve loss of wages, allowances shall be computed as follows:—

- (a) Absence at week-ends not exceeding three nights—no deduction ;
- (b) Absence on public holidays not exceeding four nights (five at Easter)—deduct one-seventh of the usual weekly allowance for each night of absence in excess of three;
- (c) Absence on annual holiday (where the absence from work is composed of exact working weeks, i.e. Monday—Friday (Saturday)—where the annual holiday comprises one or more exact working weeks (that is, Monday—Friday/Saturday, according to normal working week) no allowance shall be paid for the days falling within the week or weeks of holiday in question, but a full week's allowance may be paid for the weeks preceding and following the annual holiday, providing

that no other absence involving a deduction occurs in those weeks.

For absences from the area (for reasons other than sickness) other than those mentioned in para. 5 (c) and where any absence from the area occurs which includes unauthorised loss of working time, one-seventh of the normal weekly allowance shall be deducted for each night of absence.

No payment in respect of retaining fees to landlords for retention of lodgings during absence will be made under the Scheme.

#### **(6) SICKNESS.**

If a trainee falls sick or is incapacitated and remains in the area he may, subject to satisfactory evidence of sickness, be paid an allowance for a limited period of four weeks in a year. The period of four weeks may be extended to six weeks at the discretion of the Manager of the Employment Exchange where it is thought that the trainee may be able to resume work within that period.

Payments during periods of sickness shall be determined as follows:—

If the trainee remains in lodgings and (a) the employer continues to pay wages—the normal allowance subject to deduction of daily fares and National Insurance Benefit received, if not already deducted from wages ; (b) wages are not being paid—the cost of board and lodging and laundry plus personal allowance less contribution from parents and/or employer and National Insurance benefit or Industrial Injury benefit which the trainee has received.

Allowances shall not be paid while a trainee is in hospital.

If it appears that the trainee is unlikely to be able to resume work within six weeks, he shall be advised to return home. If a sick trainee returns home, a single travel warrant may be issued to him for the homeward journey. A single travel warrant may subsequently be issued at the discretion of the Manager of the Employment Exchange to enable the trainee to return to the employment area after a period of sickness.

For the week in which the trainee returns home because of sickness, or returns to the employment area after sickness at home, allowances shall be paid on a reduced scale depending upon the number of days spent at home in that week.

#### **(7) SERIOUS ILLNESS.**

A return travel warrant may be issued free of cost to enable the trainee's mother or other close relative to visit him if he has been taken to hospital or is seriously ill. In cases of hardship where the person visiting the sick trainee applies for assistance to cover the cost of necessary accommodation during the visit, a claim may be made as follows :—

- (a) Thirty shillings a night for odd nights spent away from home during the outward and return journeys on which it was necessary to obtain accommodation.
- (b) Up to fourteen nights at twenty-one shillings and sixpence a night for a period during which, on the doctor's advice the relative remains near the sick trainee.

Where it is arranged for a sick trainee to return home and he is unfit to travel alone but is able to use public transport if accompanied by an escort, a return travel warrant may be issued to one person accompanying him on the journey, and allowances up to a maximum of thirty shillings a night may be paid for overnight accommodation for the escort in the employment area.

#### **(8) MAJOR DOMESTIC EMERGENCY.**

A trainee may be issued with a free travel warrant to enable him to visit his home if his presence is required on account of a major domestic emergency, e.g. serious illness of a member of the family.

#### **(9) DEATH.**

On production of evidence from the Board of Social Services that no death grant is payable, assistance may be given (on application) in cases of hardship to cover :—

- (a) return fares of two dependants or relatives to the place at which death occurred if the funeral is to take place there, or
- (b) the cost of the removal of the body to the home area.

Dependants and relatives granted assistance by way of free fare may also receive allowances of thirty shillings per night for each night not exceeding seven spent away from home.