

G.O. 8545/20.

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CIVIL SERVANTS' SICK LEAVE.

HIS EXCELLENCY THE LIEUTENANT-GOVERNOR has laid down the following Regulations regarding permanent civil servants' sick-leave for compliance by all departments and unattached officers who draw their pay direct from the Government Treasurer, and for the information of Boards of Tynwald whose income is derived from the Public Revenue and who may wish to adopt them for officers serving under them.

1. Not more than six working days' continuous absence may be taken without a medical certificate. In the cases of Heads of Departments and unattached officers such certificates will be forwarded to the Government Secretary. In the case of subordinate officers of a Department the certificates will be forwarded to the Head of the Department who will keep accurate records of sick-leave as well as of annual leave of all the officers serving under him.

2. If the number of working days sick taken without a medical certificate exceeds seven in any one calendar year, the number of days of absence in excess of seven shall be deducted from the amount of ordinary annual leave.

3. Continuous sick-leave on full pay may not be granted for any period longer than six months, but on the case being referred to Government Office, the Lieutenant-Governor may, at his discretion, authorize the continuance of sick-leave for a further period of six months on half-pay. After twelve months continuous sick-leave no officer shall receive any salary except with special sanction in writing from Government Office.

4. No officer may take more than twelve months sick-leave in the aggregate in any period of four years or less without sanction in writing from Government Office, which shall specify what payment, if any, shall be made to him in respect of salary during such further sick-leave.

5. In the case of temporary officers no sick-pay can be allowed before the completion of three months' service. After this period paid sick-leave may be allowed up to a maximum of six weeks per annum.

6. Ordinary annual leave is fixed as follows :—

For all permanent officers other than the Police and Prison Officers—

Six weeks for officers drawing actual salary of £400 per annum and upwards.

Four weeks for officers drawing actual salary between £110 and £400 per annum.

Three weeks for officers drawing actual salary of under £110 per annum.

For the Isle of Man Constabulary—

Six weeks for the Chief Constable.

Four weeks for the Superintendent.

Three weeks for the Inspectors.

Fifteen days for the Sergeants.

Fourteen days for the Constables.

For the Prison Officers—

Four weeks for the Gaoler.

Three weeks for the Matron.

Three weeks for the Chief Warder.

Two weeks for the Male and Female Warders.

For all temporary officers, messengers, and caretakers—Two weeks.

By Order,

B. E. SARGEANT,

Government Office,
Isle of Man,
20th March, 1920.

Government Secretary,

