

Government Circular No. 56.



FINANCE.

IMPREST ADVANCES TO PUBLIC OFFICERS.

Attention having been called by the Exchequer and Audit Department to the fact that there have been occasions when Officers to whom Imprest advances have been made out of public funds have made payments thereout, within the quarter, in excess of their advances, Imprest Officers are hereby informed that in future under no circumstances must payments by an Officer exceed in any one quarter the amount of his advances or the cash balance in his hands.

An Imprest Officer will therefore take care that he applies in good time for a fresh advance so as to secure his having sufficient funds in hand to meet all payments.

Any cash balance remaining in the hands of an Imprest Officer must be paid over to the Treasurer of the Isle of Man not later than the 29th day of March in each year along with the usual quarterly statement of his expenditure.

B. E. SARGEAUNT,
Treasurer of the Isle of Man.

Government Office,
Isle of Man.
9th February. 1914.